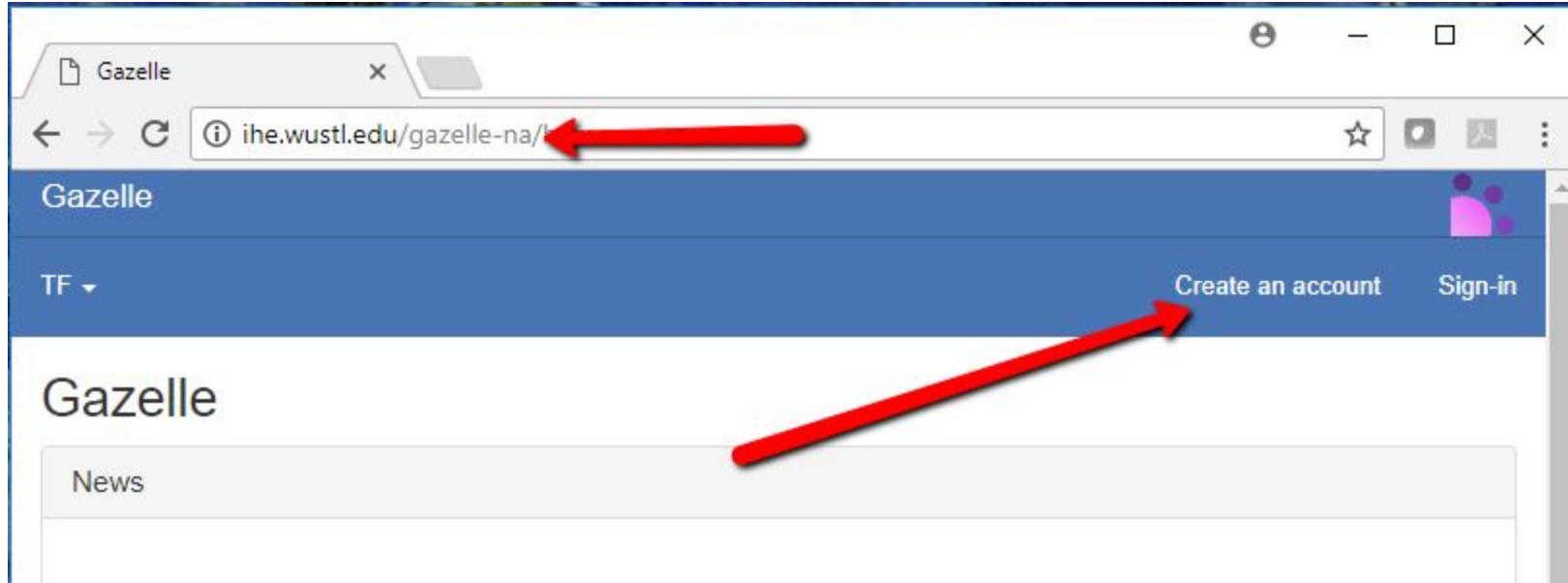


Creating Accounts in Gazelle

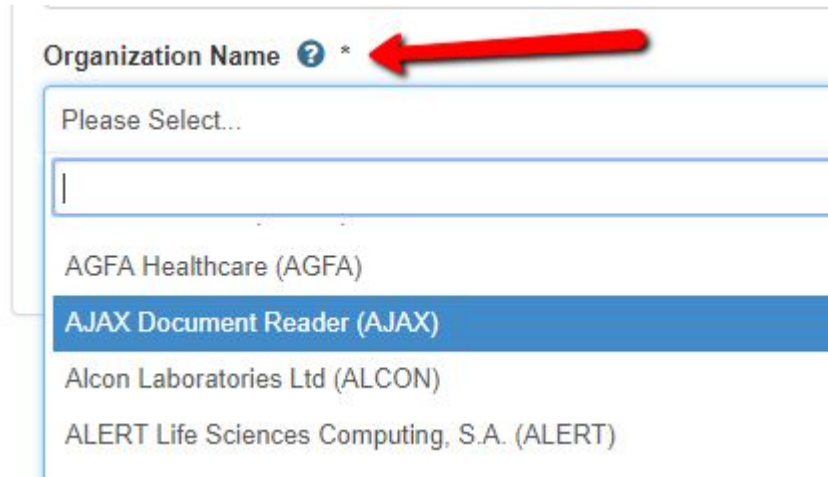
Managing Accounts

Find the Appropriate Gazelle and Create an Account



Check if Your Organization Already Exists

1. Scroll to the bottom and look in the Organization Name selection
2. If your organization already exists, select that organization.



Organization Name ? *

Please Select...

AGFA Healthcare (AGFA)

AJAX Document Reader (AJAX)

Alcon Laboratories Ltd (ALCON)

ALERT Life Sciences Computing, S.A. (ALERT)

If Your Organization Does Not Exist (Yet)

1. Select: New company - Create your company (NULL)
2. This will expand the display and let you enter the name of your organization

Organization Name ⓘ *

Please Select...


Please Select...

New company - Create your company (NULL)

3M Health Information Systems (3M)

Abbott (ABBOTT)

ABC RT Limited (ABC_RT)



Organization Name ⓘ *

New company - Create your company (NULL)

Create a new institution

Organization Name *

BCD Systems

Organization Keyword (eg. 'BMC' for Big Medical organization) *

BCD

Type of organization ⓘ *

Company

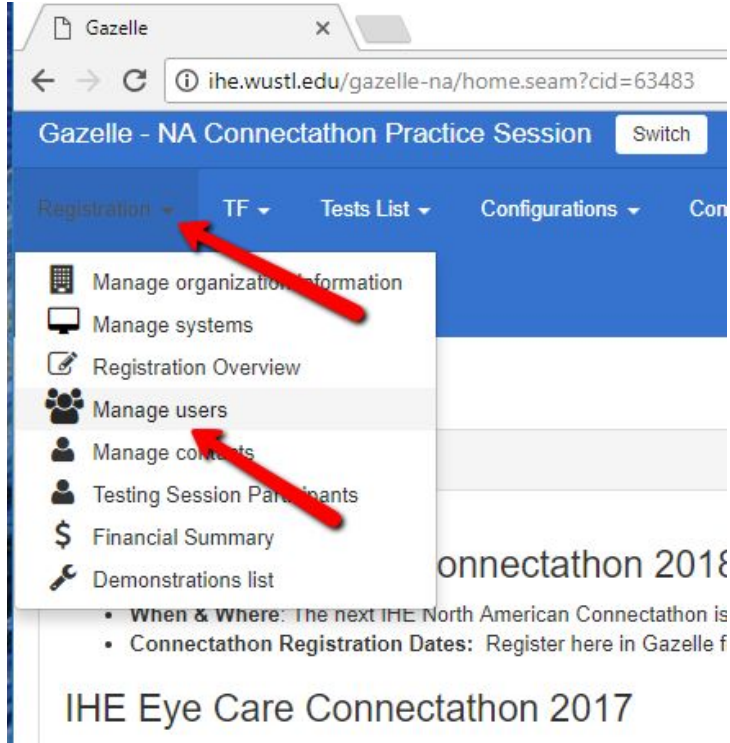
organization URL *

http://www.bcd-systems.ai

Confirm Your Account

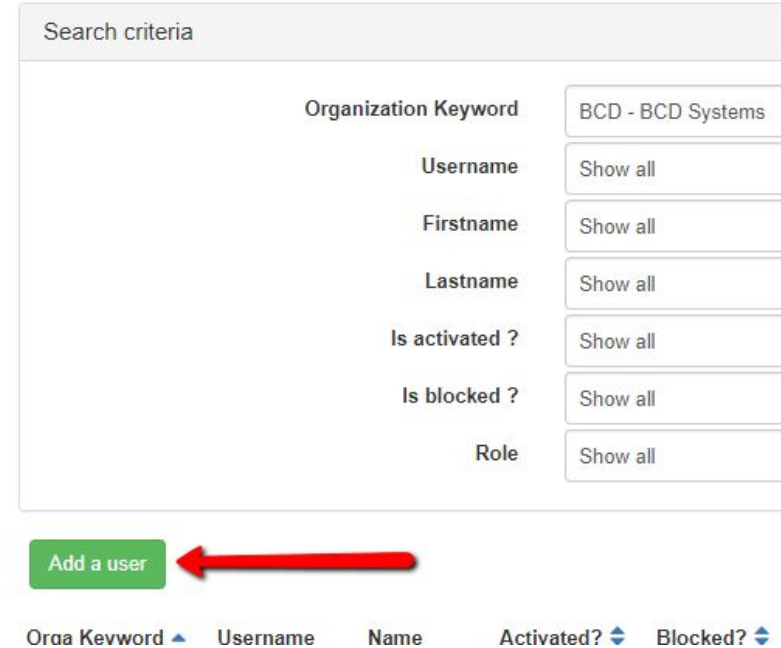
1. If creating a new organization, you should get an email within a brief time (1-2 minutes) asking you to confirm your account.
 - a. If no confirmation email arrives (1-2 minutes), contact the Gazelle administrator. Do not register a second time.
 - b. If you are confirmed, you are now the administrator for your organization.
2. If you are registering as part of an existing organization, that administrator for that organization needs to OK your account.
 - a. Once confirmed, you will need that administrator to add administrative rights if you intend to register systems and generate a contract.
 - b. If you are just testing a system at a Connectathon, you can ignore the administrative rights.

Optional: Add Other Users



The screenshot shows the Gazelle web application interface. The browser address bar displays `ihe.wustl.edu/gazelle-na/home.seam?cid=63483`. The main navigation bar includes "Gazelle - NA Connectathon Practice Session" and a "Switch" button. A dropdown menu is open under "Registration", with a red arrow pointing to it. The menu items are: "Manage organization information", "Manage systems", "Registration Overview", "Manage users" (highlighted with a red arrow), "Manage contacts", "Testing Session Participants", "Financial Summary", and "Demonstrations list". Below the menu, there is a section titled "Connectathon 2018" with bullet points: "When & Where: The next IHE North American Connectathon is" and "Connectathon Registration Dates: Register here in Gazelle f". At the bottom, there is a section titled "IHE Eye Care Connectathon 2017".

Users management



The screenshot shows the "Users management" page. It features a "Search criteria" section with several input fields: "Organization Keyword" (containing "BCD - BCD Systems"), "Username" (containing "Show all"), "Firstname" (containing "Show all"), "Lastname" (containing "Show all"), "Is activated ?" (containing "Show all"), "Is blocked ?" (containing "Show all"), and "Role" (containing "Show all"). Below the search criteria, there is a green "Add a user" button with a red arrow pointing to it. At the bottom, there is a table header with columns: "Orca Keyword", "Username", "Name", "Activated?", and "Blocked?".

User Roles

1. Always enable vendor_role
2. If the user needs to generate the contract, modify contact information or approve users, enable: vendor_admin_role

Register User Information

Please use this form in order to edit user information.

First name *

Last name *

Blocked?

Account activated true

Roles to attribute

vendor_admin_role ?

vendor_role ?

* required fields